



Public Call for Applications: Internship Program for Mobilities in Non-European Countries – Academic Year 2020/2021

GENERAL INFORMATION

As part of its internationalization policies, the University of Macerata promotes student mobility opportunities for study, research training and internships.

With the aim of encouraging mobility for internships abroad, the University intends to promote an "*Internship Program for Mobilities in Non-European Countries*". The program is to be activated by means of cyclical calls for applications and is guaranteed by financial support for **international internships** with the aim of offering additional and complementary training experiences to those offered within the Erasmus+ Traineeship Program.

Through participation in the program, students will be able to: experience the reality of the world of work in an international context, come into contact with different cultures, enhance their language skills, integrate the knowledge acquired during academic studies, acquire specific and transversal skills (*soft skills*) particularly useful in the world of work, such as the ability to interact in multilingual and multicultural work environments, creativity, adaptability, sense of initiative, inclination to problem solving.

The program provides support to students in the identification and choice of an internship site consistent with their academic curriculum, or assistance in the management of contacts already initiated by students with potential host organizations.

The incentive to autonomously carry out the search for the host organization remains unchanged, as this activity is highly formative. It allows candidates to refine their ability to actively seek a foreign company and understand how to propose themselves in the job market. This experience will also be valuable after graduation. The preparatory actions to the application constitute a real 'training within training' project: in preparing the application, students will have to analyze their expectations in a mature and independent way, clarify their professional goals and draw up a proposal in which to plan their activities in the medium term, setting themselves concrete goals. If this formative experience is carried out before graduation, it makes it possible to anticipate the approach to the world of work and to obtain a complete education, capable of integrating theoretical and practical aspects.

The Internships Program for Mobilities in Non-European Countries can be carried out in the following geographical areas: **Asia, Africa, Central America, North America, South America, Oceania, United Kingdom and Switzerland.**

Please note that the present call for applications has been translated into English only for the purpose of dissemination. The Italian original call is the only valid version of the document as far as implementation, resolution of disputes and legal interpretation are concerned.

Art. 1 – Requirements for Participation

For the **Academic year 2020/2021**, it is launched the first call for applications for the allocation of **10 mobility grants for internships (2 for each Department) of a minimum duration of 2 months**. The grants will be awarded to

students who, for the academic year 2020/2021, are enrolled (in course or out of course, full-time or part-time) in a regular course of study at the University of Macerata that involves the validation of teaching activities and the awarding of a degree, including first-year students.

Students meeting the following requirements may submit their application in this call:

- 1) For the Academic Year 2020/2021 they are regularly enrolled at the University of Macerata;
- 2) They do not benefit, in the same period, from other funds provided by other mobility programs;
- 3) They carry out their mobility in a country other than Italy and other than the country in which students reside during their studies;
- 4) They commit to completing the procedures necessary for the validation of at least 4 foreign ECTS credits (the Italian *Crediti Formativi Universitari CFU*) resulting from the mobility as an integral part of their curriculum and not as "in excess" credits;
- 5) They are enrolled within the normal duration of the course of study increased by one year (no more than one year out of course from the a.y. of reference).

Non-EU applicants may participate in this call as long as they have a valid residence permit and comply with the provisions in force in the host country.

Art. 2 – Potential Host Organizations

The internship can take place at: private or public companies or enterprises of small, medium or large size (including social enterprises); governmental offices at the local, regional or national level (municipal, provincial, regional and national administrations); chambers of commerce, associations representing craftsmen and professionals, and trade unions; universities and research institutes; foundations; schools or educational institutes or centers at any level from pre-school to secondary education, including vocational and adult education; non-profit organizations, associations or NGOs; bodies providing vocational guidance, vocational counselling and highly qualified information services.

Delegations or public institutions such as cultural institutes, etc., can be considered eligible organizations for internships, as long as the principle of transnationality is met (trainees acquire different skills from those they would acquire with an internship in their own country).

In addition, the Diplomatic Missions of the student's country of origin located in the host country (Embassies, Consulates, etc.) are also eligible for the internship.

Students will be supported in the organization of their internship, including those who have already chosen the host institution. The allocation of the grant is subject to prior acceptance by the host organization following the evaluation of the candidate's dossier (CV and any other attached documentation). The host organization must provide the Acceptance Letter (ATT.1) and sign it at least two months before the beginning of the mobility. If the candidate is not accepted or the host organization is not available, the mobility grant will not be awarded.

The internship does not imply any economic burden for the host organization. The University of Macerata is responsible for insurance coverage against accidents in the workplace and civil liability (damage caused to third party). The candidate must ask the host organization to send an acceptance letter on letterhead as per the facsimile in Attachment 1. The candidate is free to agree with the company on the starting date of the internship, provided that the internship takes place after the publication of the ranking list and no later than **30 September 2021**.

The Acceptance Letter (ATT.1) must be provided at least two months before the start of the mobility.

The scholarship is to be considered as a contribution to mobility. It does not give rise to social security or tax treatment.

The internship in no way constitutes an employment relationship. Therefore, it is not paid by the host organization unless otherwise agreed with the same organization.

If the host organization grants the student an allowance or any other form of benefit (including non-monetary benefits, such as reimbursement of expenses, meal vouchers, transport, etc.) this is compatible with the contribution from the University.

The trainee's hourly and weekly schedule at the host organization shall conform to the working hours observed there. **The trainee is required to perform a minimum of 20 hours per week.**

The International Mobility Office will provide advice, information, and support for Visa applications, residence or work permits, health coverage and insurance. The office will take care of the entire administrative procedures, such as the signing of the mobility contract, preparation of the required documents before departure, monitoring of the experience, disbursement of the contribution, final validation of credits and/or of the work experience, as provided for by the trainee's study plan, as well as the issuing of final documents.

Students will be helped in finalizing any existing relationships with potential host organizations that have not yet been successfully concluded by the acceptance of the internship, or in finding new potential host organizations. In both cases, support is guaranteed for the negotiation of training activities to be carried out during the internship and orientation activities to support the mobility.

EXTENSIONS: If needed for their agreements with the host organization and/or for the validation of credits, **beneficiaries can extend the duration of their internship beyond the period already agreed upon** once the necessary administrative steps have been taken. **In this case, the possibility of granting further economic support will be evaluated.**

Art. 4 – Allocation of Economic Contributions

Mobility flows will be set up by adopting uniform selection criteria between Departments: **two grants will be allocated to each Department.** Postgraduate Schools and Masters Courses will be included in the Departments to which they belong.

Allocation to students from other Departments due to lack of applications: if after selection the number of eligible candidates from one Department does not equal the number of grants provided, contributions will be allocated to candidates on the basis of their score, regardless of the Department they belong to.

Reallocation of grants due to renunciations by winning students or an increase in financial resources: depending on the actual availability of the budget allocated to international internships for the entire academic year 2020/2021 and in particular with regard to any additional resources, or in case of renouncement or unavailability of beneficiaries, all eligible candidates who have not been placed in the ranking list will be contacted again during the year, until the available funds are exhausted.

The ranking list will be used to allocate any additional scholarships that become available after the publication of this call. It is therefore suggested to submit an application without waiting for the eventual re-opening of the terms.

Art. 5 - Application Procedure and Deadlines

The application must be submitted by filling in the **on-line form** available on the following website of the International Mobility Office: http://iro.unimc.it/it/studenti/studenti-in-partenza/Mobilita_tirocinio_ExtraUE.

Applications must be submitted on-line no later than 1 p.m. on the following days (mm/dd/yyyy):

- **Tuesday, 02/23/2021;**
- **Tuesday, 05/18/2021;**

The application must include the following information: a) personal information, b) Student Registration Number, c) Tax code, d) a valid e-mail address, e) host organization details – if already identified, or the request for assistance in finding one. Failure to comply will result in exclusion. After submission, a copy of the application is automatically sent by e-mail to the candidate: it must be printed, signed and sent by e-mail in PDF¹ format within the following deadlines:

¹ It is strongly recommended that students use their UNIMC e-mail account, which can be activated through the following web page: <http://mail.studenti.unimc.it/>. Some e-mail providers do not deliver e-mail sent by the University server or send it to the SPAM folder. Therefore, if a candidate supplies an e-mail address that is not their UNIMC account, the University will not be held responsible for the failure to deliver an automated e-mail for printing (which can result in

- Tuesday, 03/02/2021;
- Tuesday, 05/25/2021.

Failure to email the original signed application form will result in exclusion of the candidate from the selection procedure.

The signed application form is also valid for eligibility and preferential requirements as a **Declaration in lieu of certification** (e.g., registration on the professional register, academic qualifications, specialization, certification, etc. according to art. 2 L15/68, art. 46 DPR 445/2000) and as a **Declaration in lieu of affidavit and certified copy** for all states, facts and personal qualities not included in the previous declaration (art. 46 DPR 445/2000, e.g. service activities, professional assignments, etc.) for copies of optional documents that the candidate wishes to submit.

The International Mobility Office reserves the right to carry out appropriate checks on the truthfulness of the supporting declarations. Please note: the omission of even a single document will result in the failure to assess the self-certified qualification.

Mobility grants will be awarded once the appropriate administrative steps have been taken. If not all available grants are awarded, the terms of this call for applications will be re-opened.

Art. 6 – Selection, Formulation and Approval of the Ranking List

Grants will be awarded to all candidates (regardless of nationality) that are regularly enrolled² at the University of Macerata (in course or out of course, full-time or part-time) in possession of the prescribed requirements, according to the criteria listed below.

N.B. Winning students are responsible for gathering information and documentation well in advance to obtain a residence permit or visa in the host country. To this end, it is advisable to contact the Diplomatic Missions of the student's country located in the country of destination (Embassies and Consulates).

The ranking list is formulated using the criteria set forth below.

- 1. Previous study experiences abroad (only if self-certified through the online form) – (Max 30 points)** broken down as follows:
 - Erasmus Study: 5 points for each Erasmus Study performed, regardless of the duration, up to a maximum of **20 points**;
 - Other non-Erasmus mobilities for study and for thesis research undertaken for any reason: mobilities abroad that allow for the acquisition of CFU will be considered. 2.5 points will be attributed to each mobility, regardless of the length up to a maximum of **10 points**.

The experiences must be declared by the candidate in the application, which is also valid as a self-declaration. The applicant must also demonstrate the truthfulness of what has been declared **by attaching a PDF of any document related to the experience** and demonstrating its temporal duration. The online application form is valid as self-declaration or certified copy.

If the experience is declared in the application and the relevant evidence is not submitted, it will not be taken into account in the evaluation of the application.

No documentation must be produced for experiences acquired within an international mobility program promoted by the University of Macerata.

disqualifying the candidate) nor for any eventual problems in communicating with the candidate. Please check the e-mail account you provide **at least once a week** to see if there are urgent messages from the International Mobility Office – even at the opening of the call.

² See art. 1, point 1 for the meaning of "enrolled students".

2. Previous work experience (including volunteering, traineeships, sport activities, etc.) abroad and not abroad (only if certified through the online form) – (Max 25 points) organized as follows:

- a. Erasmus Placement/Traineeship: 5 points for each Erasmus Placement/Traineeship performed regardless of the duration, up to a maximum of **10 points**;
- b. Other Traineeship experience abroad (e.g. MAECI Program, Expo Internships, etc.): 3 points for each Traineeship experience abroad performed regardless of duration, up to a maximum of **6 points**;
- c. Curricular Internship: **3 points**;
- d. Part-time job (150 ore) and Senior Tutor at the University of Macerata: **3 points**;
- e. Other experiences (work experience, sport, volunteering): 2 points for each experience, up to a maximum of **3 points**.

3. Other qualifications – (Max 25 points) organized as follows:

- a. the weighted average of marks obtained in each exam recorded by the application deadline of this call scores between **2 to 20 points**:
 - o in a 30-point scale, a mark of 24 scores 2 points
 - o in a 30-point scale, a mark of 25 scores 5 points
 - o in a 30-point scale, a mark of 26 scores 8 points
 - o in a 30-point scale, a mark of 27 scores 11 points
 - o in a 30-point scale, a mark of 28 scores 14 points
 - o in a 30-point scale, a mark of 29 scores 17 points
 - o in a 30-point scale, a mark of 30 scores 20 points
- b. Training courses, specialization courses, language courses, seminars, etc.: 2.5 points for each course taken regardless of duration, up to a maximum of 5 points.

The work and study experiences must be declared by the candidate in the application, which is also valid as a self-declaration. The applicant must demonstrate the truthfulness of what has been declared **by attaching a PDF of any document related to the experience** and demonstrating its temporal duration. The online application form is valid as self-declaration or certified copy.

If the experience is declared in the application and the relevant evidence is not submitted, it will not be taken into account in the evaluation of the application.

No documentation must be produced for experiences acquired within an international mobility program promoted by the University of Macerata.

4. "Erasmus Buddy" program (Max 5 points): Students who have welcomed and guided international students during past academic years (starting from the a.y. 2015/2016) for the "Erasmus Buddy" program promoted by the International Mobility Office, will gain one point for each time they have obtained a positive evaluation from the international students entrusted to them. This information will be verified by the International Mobility Office.

5. Linguistic knowledge Certificate (Max 15 points)

It is necessary to prove the knowledge of the "working language" indicated by the candidate in the application. The working language may not be the main language of the host country, but the language of everyday use in the workplace. E.g., for an office in Latin America, the working language may be English while the national language is Spanish. In this case, the candidate will need to prove his/her knowledge of English.

The linguistic knowledge may be proven by an **international language certificate** issued by a certifying body recognized by the Italian Ministry of Education, University and Research (MIUR) no later than 3 years prior to enrolment. Students who have an **international language certificate** issued by a Certifying Body recognised by the MIUR must have it validated by the **University Language Centre (CLA)** (according to the procedures indicated at

<http://cla.unimc.it/it/servizi/verifica-certificazioni-linguistiche-bando-tirocinio-paesi-extra-europei-2020-2021>) no later than the following dates (mm/dd/yyyy):

- Tuesday, 02/16/2021
- Tuesday, 05/11/2021

If candidates do not submit a language certificate, their acceptance by the host organization will be considered valid but the score for the language requirement will be null.

Evaluation: the language level resulting from the certificate submitted will be taken into consideration, and the following score will be attributed to it:

- Level B1: 4 points;
- Level B2: 9 points;
- Level C1: 12 points;
- Level C2: 15 points.

On the grounds of scoring if two or more candidates reach the same ranking, the scholarship will be assigned to the candidate with the lowest Equivalent Economic Status Index (Italian *ISEE*) for the academic year 2020/2021. In case of a further tie, the scholarship will be awarded with priority to the candidate who is **in course with his/her course of study**. If there is still a tie, the scholarship will be assigned to the **youngest candidate**.

Art. 7 – Amount of Scholarships

According to the certified period of stay abroad, the contribution will be calculated on the *ISEE* basis presented to the Student Office upon payment of tuition fees for the relevant academic year, without prejudice to the conditions:

- to have acquired foreign credits as provided for in Art. 1;
- to be enrolled within the normal duration of the course of study increased by one year (no more than one year out of course from the a. y. of reference as provided for in Art. 5);

In addition to the economic contribution, students will receive a **reimbursement of documented travel expenses** up to the following ceilings.

The grant will be awarded upon presentation of reimbursement of **travel and subsistence expenses, which must be documented**.

The grant is subject to withholding tax as required by law.

NON-ERASMUS+ EUROPEAN COUNTRIES:

ISEE value	Contribution Band	Monthly contribution	Maximum contribution for travel costs
Up to € 15.000,00	I	€ 1.000	€ 530,00
From € 15.001,00 to € 30.000,00	II	€ 950	
From € 30.001,00 to € 40.000,00	III	€ 900	
Over € 40.001,00 or without presenting a valid <i>ISEE</i> certificate	IV	€ 850	

AFRICA

ISEE value	Contribution Band	Monthly contribution	Maximum contribution for travel costs
Up to € 15.000,00	I	€ 1100	€ 1.500,00
From € 15.001,00 to € 30.000,00	II	€ 1050	
From € 30.001,00 to € 40.000,00	III	€ 1000	
Over € 40.001,00 or without presenting a valid <i>ISEE</i> certificate	IV	€ 950	

RUSSIA / SOUTH AND NORTH AMERICA / ASIA (except for Japan)

ISEE value	Contribution Band	Monthly contribution	Maximum contribution for travel costs
Up to € 15.000,00	I	€ 1200	€ 1.500,00
From € 15.001,00 to € 30.000,00	II	€ 1150	
From € 30.001,00 to € 40.000,00	III	€ 1100	
Over € 40.001,00 or without presenting a valid ISEE certificate	IV	€ 1050	

CANADA / JAPAN / OCEANIA / USA

ISEE value	Contribution Band	Monthly contribution	Maximum contribution for travel costs
Up to € 15.000,00	I	€ 1400	€ 1.500,00
From € 15.001,00 to € 30.000,00	II	€ 1350	
From € 30.001,00 to € 40.000,00	III	€ 1300	
Over € 40.001,00 or without presenting a valid ISEE certificate	IV	€ 1250	

N.B.: Students do not need to submit any *ISEE* application to the International Mobility Office. **It will be valid the one already submitted to the Student Office upon payment of tuition fees.**

The contribution bands envisaged for fee reductions at the University of Macerata are taken into consideration. In the event of change in these contribution bands, the ones defined by the Administrative Guide for Students for the relevant academic year will be considered.

Winning students will receive their financial contribution **only if they validate at least 4 foreign CFU.**

To allow for the disbursement of the scholarship, within **10 days of returning from the internship** students must deliver to the **International Mobility Office** the following original documents – some of which must be duly stamped and signed by the contact person of the host organization:

- the **Transcript of Work** signed and stamped by the host organization reporting the start and end dates of the internship and the evaluation of the trainee's performance, which will also be used for the final validation of credits (ECTS);
- the certificate stating start and end dates of the internship;
- the quality assurance questionnaire of the International Mobility Office available at the following link: http://iro.unimc.it/it/studenti/form/questionario_interno_studenti_out;
- travel and subsistence documents.

All students who end their stay for internship on **September 30, 2021** must submit the above documentation no later than **October 4, 2021**. **In case of failure to submit the required documents by the deadline, the internship practice will not be finalized, and the amounts received by students will be recovered.**

The disbursement of the international mobility grant will take place in two solutions: the first 50% of the contribution foreseen for the duration of the mobility, and the remaining 50% at the end of the mobility period, after students have validated the activities carried out abroad. The first amount will be paid within 30 days from the signing of the mobility contract, based on the *ISEE* for the academic year 2020/2021. If not available, the *ISEE* of the previous year will be considered. The Office will make the necessary updates in case of differences in *ISEE* at the time of payment of the balance. If students do not document their *ISEE*, the maximum value will be considered and consequently the lowest financial aid will be awarded.

Travel expenses will be reimbursed at the end of the mobility and after the submission of the relevant documentation.

Students must provide the International Mobility Office of the University of Macerata with a document certifying the start date of the internship, either by fax (n. +39 0733 2586039) or by e-mail: cri@unimc.it.

Students who renounce their mobility after their departure and/or do not obtain at least 4 foreign CFU are required to repay the amounts already received.

The scholarship does not lead to an employment relationship, being aimed exclusively at the internship abroad. The scholarship does not give rise to any social security or welfare benefits.

Regardless of their length, months are conventionally counted as all 30 days. Students are required to complete 60 or 90 days of internship.

For students awarded an **ERDIS scholarship** (as per DPCM 09/04/01) there is an integration of the mobility grant provided by the Marche Region (ERDIS), without prejudice to the regulations in force³.

Art. 8 - Administrative Requirements - Accept or decline

The rankings will be approved by Rectoral Decree and published on the Mobility Office's website <http://iro.unimc.it/it> by the following dates (mm/dd/yyyy):

- **Thursday, 04/15/2021**
- **Thursday, 07/01/2021**

It represents an official communication to candidates.

The selection results of the call will not be communicated to the applicants in any other form. They are required to independently verify the rankings.

Scholarship winners must send the International Mobility Office their **written acceptance or renunciation** no later than the following dates (mm/dd/yyyy):

- **Thursday, 04/22/2021**
- **Thursday, 07/08/2021**

namely one week after the publication of the rankings. Failure to comply with this requirement will result in exclusion from the selection process.

Art. 9 - Finalization of Agreements with the Host Organization

After the acceptance of the grant, the International Mobility Office will support the winning students in finalizing the agreements with the host organizations. The original **Learning Agreement for Traineeship (L.A.T.)** will be produced in Italian or in English. It shall be duly completed and signed by the trainee and the host organization **at least two months before departure**.

The L.A.T. must be approved and signed by the University of Macerata. Students may therefore apply to the **Professor in charge of Non-EU Internships**⁴ (the Italian *Responsabile dei Tirocini extra-UE*) or to the International Mobility Office, which will forward the document to the Delegated Professor.

³ For further information, please contact ERDIS **Macerata** – A. P. O. Right to education – Via Piave 35, 62100 Macerata – tel. 0733/5620111.

⁴ The person in charge of Non-EU Internships is the designated professor for the Department or for the disciplinary area. He/she has to approve in advance the Learning Agreement for Traineeship of the beneficiary in mobility and, after the internship, validate the training credits. The list of names with disciplinary areas and related contacts can be found on iro.unimc.it.

Before departure, students must submit the **Acceptance Letter** (ATT. 1) on letterhead, signed and stamped by the host organization (at least two months in advance) and sign the **Mobility Contract for Internship**, which is necessary for the disbursement of the contribution. Before signing the contract, The Mobility Office will verify the regularity of the students' status. Before departure, please gather information about the country of destination and accommodation (room and board), travel and local transport. It is advisable to contact the host organization to agree on the exact day and time of arrival and other organizational details (recommended transportation, dress code, etc.).

At the time of departure, students must have the following documents:

- A valid ID that does not expire during the mobility period;
- A valid private health insurance covering the mobility period abroad. It is advisable to consult a public health authority (the Italian *Azienda Sanitaria Unica Regionale ASUR*) for all information on health care abroad. Private health insurance can be taken out with an insurance company or through a travel agency;
- Any residence or work permit, or entry visa. To this end, it is advisable to contact the relevant Diplomatic Missions in the country of destination.

The International Mobility Office will provide all other required documents for departure at the time of signing the mobility contract.

Trainees abroad are covered by the following insurance policies underwritten by the University of Macerata:

- Insurance coverage for **civil liability** (damage caused to third parties);
- insurance coverage **against accidents** in the workplace (damage caused to the trainee in the workplace).

Insurance details are specified in the Learning Agreement. **Each student must take out any additional private insurance for repatriation and/or specific medical intervention.**

Art. 10 – Arrival and Stay at the Host Organization

Upon arrival at the host institution, students must prove the start of their internship by completing and delivering the **certificate of internship start**, which is provided prior to departure by the Mobility Office of Macerata. The Certificate must include the start date of the internship, the stamp of the host organization and the signature of the legal representative or supervisor of the internship. Only after receiving the certificate of internship start, the Mobility Office will disburse the first amount of the grant.

Art. 11 - Interruption of Internship

Students who interrupt their internship before the fixed end date must promptly send an official communication to the International Mobility Office via email (cri@unimc.it) or fax (0733 2586039). The economic contribution will be adjusted to the actual period spent abroad.

Art. 12 – Final Validation of Credits

At the end of the internship, the Mobility Office will validate the formative credits (foreign CFU) if provided for in the study plan. The internship experience will be evaluated according to the **European Credit Transfer and Accumulation System (ECTS) for which 25 hours of activity are equivalent to 1 ECTS/CFU credit**. The total number of hours of internship will be certified in the final certification and evaluation document issued by the host organization, called **Transcript of Work**.

Students can validate a number of CFU based on the hours of activity regularly certified by the host organization. Please note that 25 hours of activity are equivalent to 1 ECTS/CFU credit and that internship activities have a different allocation of credits depending on the curriculum of each Bachelor and Master degree programs.

Art. 13 – Re-opening of Terms

If an unsatisfactory number of applications is received, the terms of this selection notice may be re-opened for the award of further grants during the academic year.

Art. 14 – Final Provisions

Personal data submitted by participant in this call for applications – pursuant to Legislative Decree No. 196 of 30/06/2003 (Personal Data Protection Code) and the EU RGPD 2016/679 (European Regulation for the Protection of Personal Data) – will be processed exclusively for the purposes of managing this procedure. At any time, each applicant may request the denial of their use for the aforementioned purposes.

Pursuant to art. 4 of Law 241 of 7 August 1990 (Rules on Administrative Procedure and Right of Access to Administrative Documents), the person in charge of this procedure is Antonella Tiberi, Head of the International Mobility Office.

INFORMATION AND CONTACTS

University of Macerata

International Mobility Office

Via Pescheria Vecchia n. 8 – 62100 Macerata

Opening hours: Tuesday – Wednesday – Thursday from 10.30 a.m. to 1.00 p.m.

T: 0733 258 6067

F: 0733 258 6039

@: cri@unimc.it

W: <http://iro.unimc.it/it>

Given in Macerata.

The Rector

Prof. Francesco Adornato

Digitally signed document according to the Digital Administration Code and related rules