***STAFF MOBILITY FOR TEACHING***

**ERASMUS+ a.a. 2018/2019**

This document should be filled and endorsed by both Institutions BEFORE the Teaching mobility takes place

#### The teaching staff member

The Sending Institution: University of Macerata (Italy) – I MACERAT01

First Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Last Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Department \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Seniority[[1]](#footnote-1)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nationality[[2]](#footnote-2) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ e-mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **The Receiving Institution**

Name of the Receiving Institution \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Erasmus Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ )

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Country \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person: name and position \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact person e-mail/phone \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Proposed mobility programme**

Planned period of the teaching activity: from [day/month/year] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ till [day/month/year] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Duration (days) excluding travel days: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Main Subject field[[3]](#footnote-3): \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Level (select the main one):

□ Short cycle (EQF level 5);

□ Bachelor or equivalent first cycle (EQF level 6);

□ Master or equivalent second cycle (EQF level 7);

□ Doctoral or equivalent third cycle (EQF level 8)

Number of students at the receiving institution benefiting from the teaching programme: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of teaching hours: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Language used for instruction \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Overall Objectives of the mobility:

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1. Added value of the mobility (in the context of the modernisation and internalisation strategies of the institutions involved):

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1. Content of the teaching programme:

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1. Expected outcomes and impact (e.g. on the professional development of the teaching staff member and on the competences of students at both institutions):

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**II. COMMITMENT OF THE THREE PARTIES**

By signing this document, the teaching staff member, the sending institution and the receiving institution confirm that they approve the proposed mobility agreement.

The sending higher education institution supports the staff mobility as part of its modernisation and internationalisation strategy and will recognise it as a component in any evaluation or assessment of the teacher.

The teaching staff member will share his/her experience, in particular its impact on his/her professional development and on the sending higher education institution, as a source of inspiration to others.

The teaching staff member and the beneficiary institution commit to the requirements set out in the grant agreement signed between them.

The teaching staff member and receiving institution will communicate to the sending institution/enterprise any problems or changes regarding the proposed mobility programme or mobility period.

**The teaching staff member**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

**The sending institution**

Name of the responsible person: Professor Francesco Adornato - Rector of the University of Macerata

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

**The receiving institution**

Name of the responsible person: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:

1. Seniority: Junior (approx. < 10 years of experience) RICERCATORE, Intermediate (approx. > 10 and < 20 years of experience) PROFESSORE ASSOCIATO or Senior (approx. > 20 years of experience) PROFESSORE ORDINARIO. [↑](#footnote-ref-1)
2. Nationality: Country to which the person belongs administratively and that issues the ID card and/or passport. [↑](#footnote-ref-2)
3. The ISCED-F 2013 search tool available at <http://ec.europa.eu/education/tools/isced-f_en.htm> should be used to find the ISCED 2013 detailed field of education and training. [↑](#footnote-ref-3)